Carpenter Funds Administrative Office of Northern California, Inc.



Quick View of Employer Online Reporting (ERSS)

ERSS "Log In"

50

Thursday, March 8, 2012



Carpenter Funds Administrative Office of Northern California. Inc.

000007_username	
Password:	
•••••	
Log In	
Forgot User Forgot Password	

Home Page

In order to process a report, you may click "Review Employer Reports, Billing History & Payments"

OR

Select "Reports, Billing History & Payments" from the drop down in the top right hand corner of the screen.



Edit Work Report

Click:

*Select appropriate row in "Initial" Report Status *Click "Edit Work Report"

Home » Emp	loyer M	anager	nent » R	eports, E	Billing H	listo	ry & Payme	ents
Billing History								
Access Acc	count: 000	007 V3 PF	ROD 7.24 TE	ST ER WOR	K AROUN	DIN	ew Work Repo	rt
Work Rep	orts		· · · ·					
Report St	tatus: Ini	tial	-	Rep	ort Type:	All		
View Pre	e-bill	Edit \	Nork Repor	t)	Submit		Generate De	posit Slip
🛃 Sort 🚺	Columns	Viev	w Row 🖽	Records	🖨 Prin	nt 🔊	Export	
Inserted Date 🔻	Report Type	Report Status	Date Released	User Rel	eased		Work Month	Trans Identifier
02/22/2012	Positive Report	Initial					02/01/2012	02/2012

**Each month a New Work Report will be placed in your account in "Initial" status. If it is not there, you may create one using "New Work Report" more details are in the complete ERSS User Guide. The Work History report should open with the employees that were on your last report. Verify the employees you wish to report hours for and Enter the hours under the "HW" column ONLY. When finished, Click SAVE

<i>(2</i> Wo	ork Rep	ort E	ditor	- Windows Interne	et Explorer									
🧏 http	p://10.1	0.200	.125/	v3prd/app?service=e:	xternal/EmployerPages:Wo	rkReportPage&sp=1586342&sp=T								
		Emple	oyer:	000007-V3 PROD 7.24	4 TEST ER WORK AROUND	Access Account: 000007 V3 PROD 7.24 TEST ER W	ORK AROUND							
_														
	Crite	ria												
	Acce	SS Acc	ount:			Report Status:	Trans	# 0107710						
	Men	nber C	count:	000007 V3 PROD 7.24	Row Count:	Report Source:	Trans Typ	0e: 10 - Employer R	eport					
				17		Date Received: / /	Trans Identifie	er: 02/2012						
						Date Released:								
						User Released:								
							View	Summary	View Report					
	Work	Hist	tory											
		.1										\frown		
	S Adi	d 😐	Delet	te Y Filter 195 M	vlodify 🔁 Sort 🛃 Coli	umns 🔚 View Row L#J Records 🖨 Print 🚱 Exp	ort					()		
		_	-	SSN	Participant	Rate Grouping	0cc	SkL	Start Date 02/01/2012	Stop Date 02/29/2012	Status	HW	PN	CA
		►	×	000-00-7987	ADAMS, MIKE L	CARPENTER MASTER INDEP.	C 🔽	J - Journey 🔻	02/01/2012	02/25/2012	ACT			
			X	000-00-7945	ANDERS, MARK				02/01/2012	02/29/2012	ACT			
				000-00-1040	J .		<u> </u>	3 - Journey			ACI			
		Þ	×	000-00-7998	ANDREWAS, JOE	CARPENTER MASTER INDEP.	C 🗖	J - Journey 🔻	02/01/2012	02/29/2012	ACT 🔻			
							· – –							
		►	×	000-00-7975	ARREOLA, ERNESTO	CARPENTER MASTER INDEP.	C 🔽	J - Journey 🔻	02/01/2012	02/29/2012	ACT 💌			
		_	_						02/01/2012	02/20/2012				_
		►	×	000-00-7990	ARREOLA, RODOLPH	CARPENTER MASTER INDEP.	C 💌	J - Journey 🔻	02/01/2012	02/23/2012	ACT 💌			
		E	×	000-00-7937	AVILEZ, ALEJANDRO				02/01/2012	02/29/2012	ACT			
		ک	6	000-00-1951				J - Journey			ACI			

Notice the Superintendent and Owner hours only populated in the Fund columns that are applicable to the signed agreement.

Report SAVED

Edit

Close

If further editing is needed, click Edit

Or

Click Close

C	J - Journeyma	03/01/2012	03/31/2012	ACT	160	160	160	160	160	160	160	160
С	J - Journeyma	03/01/2012	03/31/2012	TRM	0	0	0	0	0	0	0	0
С	J - Journeyma	03/01/2012	03/31/2012	TRM	0	0	0	0	0	0	0	0
С	A8 - Apprentic	03/01/2012	03/31/2012	TRM	0	0	0	0	0	0	0	0
С	J - Journeyma	03/01/2012	03/31/2012	ACT	160	160	160	160	160	160	160	160
С	S - Superinten	03/01/2012	03/31/2012	ACT	145	145						
с	01 - Owner + .	03/01/2012	03/31/2012	ACT	145	145	145					
С	A6 - Apprentic	03/01/2012	03/31/2012	ACT	155	155	155	155	155	155	155	155
C	J - Journeyma	03/01/2012	03/31/2012	ACT	160	160	160	160	160	160	160	160
С	J - Journeyma	03/01/2012	03/31/2012	ACT	170	170	170	170	170	170	170	170
С	A3 - Apprentic	03/01/2012	03/31/2012	TRM	0	0	0	0	0	0	0	0
С	A2 - Apprentic	03/01/2012	03/31/2012	ACT	160	160		160	160	160	160	160
С	A1 - Apprentic	03/01/2012	03/31/2012	АСТ	84	84			84	84	84	84
С	A1 - Apprentic	03/01/2012	03/31/2012	ACT	88	88			88	88	88	88
					1,877	1,877	1,110	1,125	1,297	1,297	1,297	1,297
						1,077	1,110	1,120	1,231	1,231	1,231	1,231

Click View Summary

Access Account: 000007 V3 PROD 7.24 TEST ER W	ORK AROUND									
Report Status: Initial	Trans#	t: 3187713								
17 Report Source:	Trans Type	10 - Employer Rep	ort							
Date Received: 03/08/2012	Trans Identifier	02/2012								
Date Released:										
User Released:										
	View		iew Report							
		Summary V	iew report							
/iew Row 🖽 Records 🖨 Print 🍻 Export										
Rate Grouping	Occ	SkL	Start Date	Stop Date	Status	HW	PN	CA	VA	VB
CARPENTER MASTER INDEP.	С	J - Journeyma	02/01/2012	02/29/2012	ACT	160	160	160	160	
CARPENTER MASTER INDEP.	С	J - Journeyma	02/01/2012	02/29/2012	ACT	160	160	160	160	
CARPENTER MASTER INDEP	c	J - Journeyma	02/01/2012	02/29/2012	ACT	44	44	44	44	
CARDENTER MASTER INDER	C	L - Journeyma	02/01/2012	02/29/2012	ACT	142	142	142	142	
ova enterandorer aber.		o o o o o o o o o o o o o o o o o o o								
CARPENTER MASTER INDER	C		02/01/2012	02/29/2012	ACT	160	160	160	160	
	~	5 - sourneyina				100	100	100	100	
			00/04/2042	00/00/0040						

View Summary Page

This screen totals the Funds due for each Occ/Skill and Totals All Funds. Notice all View Details are checked

and the second sec																							
Employer: 000007-V3 PR0	DD 7.24 TEST ER WORK A		Acces	s Accou	nt: 0	00007 V3	PROD 7.	24 TEST	r er wo	ORK ARO	DUND												
eria																							
ess Account: 000007 V3 PRC	DD 7.24 TEST ER WORK AF	ROUND	[Repor	t Statu	s: Initial						Trans#:	3187713										
mber Count:	17 Row Count:		17	Date R	sourc	e: d: <u>na/na/a</u>	012	1		т	Irar rans Id	entifier:	10 - Employer R	eport									
				Date R	eleased	d:	512	1				C	2/2012										
				User R	eleased	d:																	
												View Su	mmary	View Repor	t								
												View Su	mmary	View Repor	t								
(History Summary												View Su	mmary	View Repor	t								
History Summary	Share Fund											View Su	mmary	View Repor	t								
K History Summary	urs: 🔽 Show Fund	s: 🔽 Sho	w Co	ntributi	ons D	Due:)				View Su	mmary	View Repor	t					14			Ć
K History Summary w Details Show Ho Rate Grouping CARPENTER MASTER	urs: Show Fund Job Category Carpenter Jrnyman	s: 🔽 Sho Occupation C	w Co J	ntributi HW F 946 S	ons D PN V 946 S	Due: 🔽 VA VB 946 946	CA 946) AP 946	WP 946	IA I 946	P WC	View Su Sort 1,300	mmary HW \$10,216.80	View Repor	VA \$2,270.40	VB \$1,513.60	CA \$2,033.90	AP \$681.12	WP \$47.30	IA \$274.34	IP \$0.00	W0 \$0.00	Fu \$2
K History Summary Show Ho CARPENTER MASTER INDEP. CARPENTER MASTER INDEP.	Urs: Show Fund Job Category Carpenter Jrnyman Carpenter CA or CS	s: Sho Occupation C C	w Co J A1	ntributi HW F 946 S	ons D PN N 946 S	Due: ▼ √A VB 946 946	CA 946) AP 946	WP 946	IA I 946	P WC	View Sui C Sort 1,300 500	HW \$10,216.80 \$0.00	View Repor PN \$8,608.60 \$0.00	VA \$2,270.40 \$0.00	VB \$1,513.60 \$0.00	CA \$2,033.90 \$0.00	AP \$681.12 \$0.00	WP \$47.30 \$0.00	IA \$274.34 \$0.00	IP \$0.00 \$0.00	W0 \$0.00 \$0.00	Fu \$2
CARPENTER MASTER INDEP. CARPENTER MASTER INDEP. CARPENTER MASTER INDEP. CARPENTER MASTER INDEP.	Urs: Show Fund Job Category Carpenter Jrnyman Carpenter CA or CS Carpenter CA or CS	s: Sho Occupation C C C	w Co J A1 01	ntributi HW F 946 S	ons D PN N 946 S	Due: ▼ ✓A VB 946 946	CA 946) AP 946	WP 946	IA I 946	P WC	View Sur C Sort 1,300 500 100	HW \$10,216.80 \$0.00 \$0.00	View Repor PN \$8,608.60 \$0.00 \$0.00	VA \$2,270.40 \$0.00 \$0.00	VB \$1,513.60 \$0.00 \$0.00	CA \$2,033.90 \$0.00 \$0.00	AP \$681.12 \$0.00 \$0.00	WP \$47.30 \$0.00 \$0.00	IA \$274.34 \$0.00 \$0.00	IP \$0.00 \$0.00 \$0.00	W0 \$0.00 \$0.00	Fu \$2
CARPENTER MASTER INDEP. CARPENTER MASTER INDEP. CARPENTER MASTER INDEP. CARPENTER MASTER INDEP. CARPENTER MASTER INDEP. CARPENTER MASTER INDEP.	Urs: Show Fund Job Category Carpenter Jrnyman Carpenter CA or CS Carpenter CA or CS Carpenter CA or CS	s: Sho Occupation C C C C	w Co J A1 01 A6	ntributi HW F 946 S	ons D PN 1 946 S	Due:	CA 946) AP 946	WP 946	IA I 946	P WC	View Sur Sort 1,300 500 100	HW \$10,216.80 \$0.00 \$0.00 \$0.00	View Repor PN \$8,608.60 \$0.00 \$0.00 \$0.00	VA \$2,270.40 \$0.00 \$0.00 \$0.00	VB \$1,513.60 \$0.00 \$0.00 \$0.00	CA \$2,033.90 \$0.00 \$0.00 \$0.00	AP \$681.12 \$0.00 \$0.00 \$0.00	WP \$47.30 \$0.00 \$0.00 \$0.00	IA \$274.34 \$0.00 \$0.00 \$0.00	IP \$0.00 \$0.00 \$0.00 \$0.00	W0 \$0.00 \$0.00 \$0.00 \$0.00	Fu \$2
CARPENTER MASTER INDEP. CARPENTER MASTER INDEP. CARPENTER MASTER INDEP. CARPENTER MASTER INDEP. CARPENTER MASTER INDEP. CARPENTER MASTER INDEP. CARPENTER MASTER INDEP.	Urs: Show Fund Job Category Carpenter Jrnyman Carpenter CA or CS Carpenter CA or CS Carpenter CA or CS Carpenter CA or CS	s: 🗹 Sho Occupation C C C C C C	w Co J A1 01 A6 S	ntributi HW F 946 S	ons D PN N 946 S	Due: 🔽 VA VB 946 946	CA 946	АР 946	WP 946	IA I 946	P WC	View Sur Sort 1,300 500 100 100	HW \$10,216.80 \$0.00 \$0.00 \$0.00 \$0.00	View Repor PN \$8,608.60 \$0.00 \$0.00 \$0.00 \$0.00	VA \$2,270.40 \$0.00 \$0.00 \$0.00 \$0.00	VB \$1,513.60 \$0.00 \$0.00 \$0.00 \$0.00	CA \$2,033.90 \$0.00 \$0.00 \$0.00 \$0.00	AP \$681.12 \$0.00 \$0.00 \$0.00 \$0.00	WP \$47.30 \$0.00 \$0.00 \$0.00 \$0.00	IA \$274.34 \$0.00 \$0.00 \$0.00 \$0.00	IP \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	W0 \$0.00 \$0.00 \$0.00 \$0.00	Fui \$25

Although you SAVED the report on the prior screen, you have not actually transmitted the report into the Fund Office . If the report balanced and you are in agreement with the totals to transmit the report to the Fund Office to process you MUST click "SUBMIT"

Thursday, March 8, 2012 Welcome USER NAME	1.00		_	_
	1 W	ant Io:	Account	t Settings Logo
Carpenter Funds Administrative Office of Northern California, Inc.		000007 - V3 PROD	7.24 TE ST ER WOR	K AROUND
Home » Employer Management » Reports, Billing History & Pay	ments			
Billing History				
Access Account: 000007 V3 PROD 7.24 TEST ER WORK AROUND New Work R	eport			
Work Reports				
Report Status: Initial Report Type: All				
View Pre-bill 🛛 Edit Work Report 🛴 Submit 💭 Generate	Deposit Slip			
🛐 Sort 🔯 Columns 🔚 View Row 🆽 Records 🖨 Print 🖗 Export				
Inserted Date Type Status Released User Released Work Month	Trans Identifier	Trans#	Total Due	Total Balance
02/22/2012 Positive Initial 02/01/20 Report 02/01/20	12 02/2012	3187713	\$54,266.16	\$54,266.16

Once SUMBIT is clicked, a popup will ask you to confirm. If yes, click "OK". If you do not wish to SUBMIT click "cancel"

Home » Employer Management » Reports, Billing History & Payments	
Billing History	
Access Account: 000007 V3 PROD 7.24 TEST ER WORK AROUND New Work Report	
Work Reports	
Report Status: Initial Report Type: All Vi Message from webpage	×
So Insert Date 02/22 02/22 02/22	nd Office. Tota
02/17/2012 Positive Initial Report 11/01/2011 11/2011	3178916

You will be returned to the Work Reports screen. Notice that the "Initial" report is no longer visible. The report you just submitted will now in Prebill status.

Click "Generate Deposit Slip"

Thursday, March 8, 2012 Welcome USER NAME	I Want To:		Account	t Settings Logo
Carpenter Funds Administrative Office		000007 - V3 PROD 7	7.24 TEST ER WOR	K AROUND
Home » Employer Management » Reports, Billing History & Payments				
Billing History				
Access Account: 000007 V3 PROD 7.24 TEST ER WORK AROUND New Work Report				
Work Reports Report Status: Prebill Report Type: All				
View Pre-bill Edit Work Report Submit Generate Deposit Slip				
Inserted Date Type Status Released User Released Work Month Trans Identifier		Trans#	Total Due	Total Balance
02/22/2012 Positive Prebill 02/01/2012 02/2012 Report		3187713	\$54,266.16	\$54,266.16
\smile				

Click "Print" Mail a copy of this deposit slip with your Check to the address at the bottom right of the deposit slip. Click "Close"

🔏 De 🎽 htt	posit Slip p://10.10.20	Docume 00.125/v	ent - Sprd/	Windows In /app?service=	nternet Expl =external/Clien	orer It:DepositSlip[)ocument&sp	=\$1586342			_	_	_	_		
		_	_	_							_					Close
	M =] 🧧	-		1 / 1	•	80.4%		Find	_	.					
••••••••••••••••••••••••••••••••••••••	C Di Bi	ARPEI EPOSIT y submi	NTE SLII itting	R FUNDS P for Emplo g this depos	ADMINIST over Self Ser sit slip, the b	FRATIVE (vice REPOF	DFFICE RT OF CON d employer	CRIBUTIONS	S mpliance w	ith Emplo	yer Self S	ervice Te	erms of U	Jse:		
	M	VORK IONTH 02/12 3	3 TC 32E	HW \$22,312.80	PN \$18,800.60	VA \$4,274.40	VB \$2,849.60	CA \$4,140.90	AP \$1,282.32	WP \$89.05	IA \$516.49	IP \$0.00	WC \$0.00	TOTAL \$54,266.16	PAYMENT ID 3187713	
	R	temittar	nce	\$22,312.80	\$18,800.60	\$4,274.40	\$2,849.60	\$4,140.90	\$1,282.32	\$89.05	\$516.49	\$0.00	\$0.0 0	\$ 54	,266.16	

before the 15th day following the month in which emp

Original to accompany your remittance. Retain a copy for your files.

Click "Logout"

			🏠 • 🔊 - 🖃 🖶 •
Thursday, March 8, 2012 Welcome USER NAME	I Want To:		Account Settings Logou
Carpenter Funds Administrative Office		000007 - V3 PROD 7.24 TE ST	ER WORK AROUND
Home » Employer Management » Reports, Billing History & Payr	nents		
Billing History			
Access Account: 000007 V3 PROD 7.24 TEST ER WORK AROUND New Work Re	port		
Work Reports Report Status: Prebill View Pre-bill Edit Work Report Submit Generate I	■ Deposit Slip		
물 Sort 🔯 Columns 🔚 View Row 🖽 Records 🖨 Print 🖉 Export			
Inserted Report Report Date Work Date Type Status Released User Released Month	Trans Identifier	Trans# Total Du	Total Balance
02/22/2012 Positive Prebil 02/01/201 Report	2 02/2012	3187713 \$5	4,266.16 \$54,266.16

Exit the web browser.

🔏 Logout - Wind	ows Interne	inet Explorer	
	http://10.10	10.200.125/v3prd/app?service=external/SelfService:Logout 💽 🔝 🌆 🐼 🗶 🕼 Live Search	18.
File Edit View	Favorites	s Tools Help	
New Tab	Ctrl+T	d Sites 🕶 💋 Free Hotmail 💋 Web Slice Gallery 🕶	
New Window	Ctrl+N		e + Safety + Tools + 😱 +
New Session		Thursday, March 8, 2012	
Open Edit	Ctrl+0	Companies Funda Administrativa Office	
Save	Ctrl+S	Garpenter runus Auministrative unice	
Save As Close Tab	Ctrl+W		
Page Setup	Garrino		
Print	Ctrl+P		
Print Preview			
Send		You are now logged out of the SelfService Application.	
Import and Export	t	We recommend that you close your web browser when you have finished your online session. The information screens that you just viewed	
Properties Work Offline		will remain in your browser's memory until the browser is closed.	
Exit		Log back into the V3 solution	

User Guide

This presentation is intended to demonstrate ERSS and is not a complete detailed "How To" for using this reporting method.

Refer to the complete *User Guide* available to download or open on the website:

http://www.carpenterfunds.com



General Announcements

Education

Contact Us

Reporting

Online Employer

Wage and Fringe Benefit Rates Home About us Contact us News

For Employers Online Employer Reporting

For Employers > Online Reporting

Font Size 🛨 🖃

Online Reporting

The Carpenter Trust Fund office now offers online reporting.

This process is intended to:

- Reduce the time it takes to process your monthly report of contributions
- Identify the applicable fringe benefits due for the occupation skill level reported
- · Provide automatically calculated amounts due
- Allow you to view your account activity and update contact information online

Click here for Quick View of Online Reporting (ERSS)

Please email your interest to <u>OnlineERreporting@carpenterfunds.com</u> with your company name and account number in the subject line.

Login Page for online reporting

Mail Checks and the Deposit Slip directly to the Bank Lockbox at this address:

Carpenter Funds of Northern California Dept. 01611 P.O. Box 39000 San Francisco, CA 94139-1611

Forms and Downloads

Deactivate User

Deposit Slip - the Deposit Slip in the Employer Self Service application will auto populate the needed information

Request New User

Terms of Use



Ger Adober Reader

To read PDF files, you will need Adobe Acrobat Reader installed in you computer